IT PROJECT SUMMARY

Section	Title	Description
1.	Project Title	Short concise title.
2.	Major Project Y/N	Indicate whether the project is a major IT development project.
3.	Project Description	Briefly describe the project in non-technical terms. Identify the business function supported by this project. Is the project infrastructure or an application?
4.	Project Management	Provide the name of the Project Manager.
5.	Project Status	Provide a brief summary of the current status of the project. Is the project in development, enhancement or operations?
6.	Project Estimated Cost	Provide a total estimated cost for the project by fiscal year and funding source (general funds, special funds, federal funds).
7.	Major Milestones	State the major milestones for the project by fiscal year. While the precise length of a project's systems life cycle may be difficult to determine, projects should generally be definable in terms of distinct, though possibly overlapping phases.
8.	Managing For Results (MFR)	Provide the Agency goal or objective this project supports.
9.	List of Other Projects Impacted by this Project	Is the project impacted by or interface with other internal Agency, other Maryland Agencies or other Federal, County or Municipal or Private projects? If so, • For internal Agency projects – list the title of the project • For other MD Agency projects – list Agency and title of project • For other Federal, County, Municipal or private projects – list component name and title of project.
10.	List of System Interfaces	List any external systems sharing data and/or transactions with the project or system identified.

6. (Detail)

Development/Enhancement Services	Prior to FY2005	FY 2005 Actual	FY 2006 Approp.	FY 2007 Bud Req	FY2008 Projected	FY2009 Projected	FY 2010 Projected	FY 2011 Projected	Total
General Funds									
Special Funds									
Federal Funds									
Sub-Total									
Development/Enhancement Infrastructure									
General Funds									
Special Funds									
Federal Funds									
Sub-Total									
Dev/Enhance Total									
Operations / Maintenance									
General Funds									
Special Funds									
Federal Funds									
O & M Total									
Grand Total									